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# BEANT COLLEGE OF ENGINEERING & TECHNOLOGY

(Established by Govt. of Punjab)

POST BOX NO. 13, GURDASPUR (PUNJAB)-143521

No. BCET/147-149

Dated : 14/1/2010


1. The Principal Secretary,  
Technical Education & Industrial Training, Punjab,  
Mini Secretariat, Sector 9, Chandigarh.
2. The Principal Secretary,  
Department of Finance, Govt. of Punjab,  
Civil Secretariat, Chandigarh.
3. The Director,  
Technical Education & Industrial Training, Punjab,  
Takniki Shiksha Bhawan,  
Plot # 1, Sector 36-A, Chandigarh.

Subject : **21<sup>st</sup> meeting of Finance Committee of BCET, Gurdaspur to be held on 21.1.2010 at 11:30 AM.**

Please find enclosed herewith agenda of 21<sup>st</sup> meeting of Finance Committee of this college scheduled to be held on 21.1.2010 at 11:30 AM under the chairmanship of the Principal Secretary, Technical Education & Industrial Training, Punjab in Room # 219, 2<sup>nd</sup> Floor, Mini Secretariat, Sector 9, Chandigarh.

You are, therefore, requested to make it convenient to attend the same.

Encls. As above.

  
14/1/10  
Principal





# Beant College of Engineering & Technology

(Established by Government of Punjab)

(Accredited by National Board of Accreditation)

GURDASPUR (PUNJAB)-143 521

## AGENDA FOR

21<sup>st</sup> MEETING OF FINANCE COMMITTEE

TO BE HELD ON

**21.1.2010 AT 11:30 AM**

VENUE :

Office of the Principal Secretary,  
Technical Education & Industrial Training, Punjab,  
Room # 219, 2<sup>nd</sup> Floor, Mini Secretariat, Sector 9,  
Chandigarh.

# C O N S T I T U T I O N

## FINANCE COMMITTEE

- |    |  |                     |
|----|--|---------------------|
| 1. | Principal Secretary to Govt. of Punjab,<br>Department of Technical Education & Industrial<br>Training, Mini Secretariat, Sector 9, Chandigarh. | Chairman            |
| 2. | Principal Secretary to Govt. of Punjab,<br>Department of Finance, OR<br>His/her representative not below the rank of<br>Joint Secretary.       | Member              |
| 3. | Director,<br>Technical Education & Industrial Training, Punjab,<br>Plot No.1, Sector 36-A, Chandigarh.   | Member              |
| 4. | Principal,<br>Beant College of Engineering & Technology,<br>Gurdaspur.   | Member              |
| 5. | Registrar,<br>Beant College of Engineering & Technology,<br>Gurdaspur.   | Member<br>Secretary |

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Item # 21.1	Confirmation of the minutes of 20 <sup>th</sup> meeting of Finance Committee held on 26.3.2009.
	<p>The 20<sup>th</sup> meeting of Finance Committee of Beant College of Engineering &amp; Technology, Gurdaspur was held on 26.3.2009 in the office of Principal Secretary, Technical Education &amp; Industrial Training, Punjab. The minutes were circulated to all the members vide letter # BCET/997 dated 26.3.2009. No comments have been received. Copy of minutes is placed at <b>Annexure I, Pages 1-3</b> for confirmation please.</p>

<b>Item #</b> 21.2	<b>To report action taken on the decisions of 20<sup>th</sup> meeting of Finance Committee of Beant College of Engg. &amp; Technology, Gurdaspur.</b>			
	<b>Item #</b>	<b>Subject</b>	<b>Decision taken</b>	<b>Action taken</b>
	20.1	<b>Confirmation of the minutes of 19<sup>th</sup> meeting of Finance Committee held on 12.03.2008.</b>	It was resolved to confirm the minutes of the 19 <sup>th</sup> meeting of Finance Committee held on <b>12.3.08.</b>	No action required.
	20.2	<b>To report action taken on the decisions of 19<sup>th</sup> meeting of Finance Committee of Beant College of Engg. &amp; Technology, Gurdaspur.</b>	The committee noted the action taken on the decisions of 19 <sup>th</sup> meeting of Finance Committee held on 12.3.08. The item No.19.5 was discussed in detail and resolved that funds for Beant Polytechnic are available with the DTE/IT Punjab under NABARD Scheme and there is no need to transfer Rs.100.00 Lacs from College fund to Beant Polytechnic.	Action taken as per directions.
	<b>Item #</b> 20.3	<b>Budget estimates for the year 2009-10.</b>	The budget estimates for the year 2009-2010 were approved, but it was noted that very less budget was used on Building and Machinery/Equipment in the financial year 2008-2009. It was advised that budget approved for the current year should be used up to the maximum extent.	Action taken as per directions and efforts will be made to use the budget upto the maximum extent in the current financial year.
	<b>Item #</b> 20.4	<b>To report about the audit of annual accounts for the year 2007-08.</b>	The committee noted the annual accounts for the year 2007-08.	No action is required.

	<b>Item # 20.5</b>	<b>To approve the budget for construction of incomplete staff houses.</b>	The item was discussed in details and budget of Rs.35.00 Lacs has been approved for construction of incomplete staff houses. It was also approved to release the payment of running bill submitted by M/s NBCC Ltd.	Action taken as per directions.
	<b>Item # 20.6</b>	<b>To approve the fee structure for the admission in 10+1 (Non-Medical) stream for the opening of Beant Senior Secondary School under NABARD Scheme of Punjab Govt. in a academic year 2009-2010.</b>	The items was discussed in details and resolved that fee structure for 10 + 1 and 10 + 2 is to be charged as applicable to Punjab Government Schools as already decided at the level of Hon'ble Chief Minister, Punjab. It was further resolved to pay honorarium of Rs. 250/- per lecture for theory classes. The committee has authorized the Chairperson to decide the payment of honorarium to the Supporting/Non-teaching staff, separately on file.	Action taken as per directions.  The matter was taken up with Chairman Finance Committee to decide the payment of honorarium to the supporting staff/Non-teaching staff on file. Decision is still pending. Hence the item is put up in this meeting vide No 21.11
	<b>Item # 20.7</b>	<b>To approve the transfer of returnable loan of Rs. 2.00 lacs from the college funds to Beant Senior Secondary School to meet the pre-operative expenses in the academic year 2009-10.</b>	The item was approved.	Action taken as per directions.



Item # 20.8	<b>To approve the incentive to Training &amp; Placement Officer for performing the additional duty.</b>	The item was discussed in details and resolved to provide free accommodation in the College campus. It was further resolved that honorarium of maximum Rs.1000/- per month will be paid proportionally on the basis of percentage of placement made in the College.	Action taken as per directions.
Item # 20.9	<b>To approve for the providing of Mobile Telephone facility in place of existing BSNL Landlines Connections to the HOD's/Coordinators/Section Incharges.</b>	The item was not approved. However, it was resolved that free CUG service may be taken on the existing BSNL land line Telephones.	As per confirmation from the BSNL, Gurdaspur, there is no free CUG service on existing BSNL land line Telephones. Hence, no further action taken. However, the college has EPABX intercom facility in all the offices.
Item # 20.10	<b>Any other item with the permission of the Chair. Regarding House Rent Allowance to the employees who are residing outside the college campus.</b>	The item was discussed in details and resolved to calculate the financial liabilities of expenditure involved to provide the HRA and put up the item in the next Finance Committee Meeting	The calculation of financial liabilities of expenditure involved on account of HRA has been prepared and is being put up in this meeting vide Agenda Item No. 21.9



**Item # 21.3 To Report the Progress made by the College after 20<sup>th</sup> Finance Committee Meeting i.e. 26<sup>th</sup> March 2009**

**4<sup>th</sup> Annual Athletic Meet 2008-2009:**

Organized a 4<sup>th</sup> Annual Athletic Meet 2008-2009 on 30<sup>th</sup> March 2009 in the college. Sh. Nilkanth S. Avhad, IAS, DC Gurdaspur was the Chief Guest.

**North East States Cultural Festival 2009:**

Organized a North East states cultural festival of folk dances on 6<sup>th</sup> April 2009 in the college in association with North East Cultural Zone Patiala and district administration Gurdaspur. Participant of 7 North Eastern Sister States participated in the cultural festival. Sh. Depurva Lakra, IAS, SDM Dhar Kalan presided over the function.

**Accreditation of College from NBA (National Board of Accreditation):**

AICTE-NBA expert committee consisting of 6 members visited the college on 10<sup>th</sup> -12<sup>th</sup> April 2009 for accreditation of three B. Tech. courses via; Computer Science & Engineering, Electronics & Communication Engineering and Mechanical Engineering. Consequent of evaluation of human resources, infrastructure and technical teaching learning process, NBA has given accreditation to these three courses of this college for 3 years w.e.f 10<sup>th</sup> July 2009 to 10<sup>th</sup> July 2012. This is a matter of great pleasure and pride not only for the State of Punjab but also for the Border District that college has achieved a major success by getting Accreditation and has become the First accredited college of Engineering & Technology established, managed and promoted by Govt. of Punjab. Report of AICTE and NBA is placed at **Annexure-II, Pages 4-8**

**Workshop Conducted:**

Organized a Robotics Workshop "Robokriti" in the college in association with Technophilia Solutions, Mumbai on 18<sup>th</sup> -19<sup>th</sup> April 2009. Besides our students, more than 100 students participated from neighboring institutions.

**Award of Honour by Hon'ble Governor of Punjab:**

Award of Honour was presented to the college on account of maximum contribution on the occasion of Flag Day and NSS programs by His Excellency Gen. Dr. S.F. Rodrigues PVSM & VSM, Hon'ble Governor of Punjab & President of Indian Red Cross Society, Chandigarh on the occasion of World Red Cross Day celebrations on 8<sup>th</sup> May 2009 at Tagore Theatre, Sector-18, Chandigarh.

**1<sup>st</sup> Annual Convocation:**

1<sup>st</sup> annual convocation was organized on 20<sup>th</sup> May 2009 in the college since its inception in 1995. Dr. Rajneesh Arora, Vice-Chancellor, Punjab Technical University, Jalandhar presided over as Chief Guest, delivered the Convocation Address and conferred the degrees to 270 students.

**10+2 School:**

Beant Senior Secondary School of 10+2 Non-medical stream has been started in the College w.e.f June 2009 for the session 2009-2010. Affiliation from PSEB, Mohali has been taken with School No GS 2407 and 50 students have been admitted in 10+1.

**Polytechnic Wing:**

Beant College of Engineering & Technology (Polytechnic Wing) Gurdaspur has been started in the month of August 2009. Polytechnic wing has been approved by AICTE and Govt. of Punjab for three diploma courses with intake of 180. During online counseling and direct admissions 195 students has been admitted including admission under fee wavier scheme.

**Plantation Camp in the College:**

Organized a plantation camp in the college on 28<sup>th</sup> August 2009 with variety of more than 200 plants. All HODs, coordinators, section in charges, faculty, staff and student took active part in the plantation camp.

**New Course of M. Tech. Computer Science & Engineering:**

New course of M. Tech. part time has been stated from this academic session in the department of Computer Science & Engineering and Information Technology under the Regional Center of PTU at BCET with intake of 25 seats. All seats have been filled in the 1<sup>st</sup> Batch and academic session have been started w.e.f. 29<sup>th</sup> August 2009

**Blood Donation Camp:**

Blood donation camp was organized in the college under NSS on 10<sup>th</sup> September 2009 in association with Civil Hospital and Blood Bank Gurdaspur. More than 200 students participated and 125 units of blood were donated by the students. Dr. Karamjit Singh Sra. IAS, Deputy Commissioner Gurdaspur inaugurated the camp.

**Research Promotion Schemes:**

Helped and motivated the faculty to get funds under Research Promotion Schemes sponsored by AICTE amounting to Rs. 33.5 Lakhs. This amount has been received in the college and projects are under progress.

**Filling up of all Seats:**

Almost all seats have been filled in Beant Senior Secondary School, Beant Polytechnic, Beant College of Engineering and Technology and in Regional Center of PTU at Beant College for three M. Tech. part time courses. It is first time that all seats have been filled up for three M. Tech courses.

The item is placed before the Committee for information and to note please



**Item # 21.4 To report the conduct of audit of annual accounts for financial year 2008-2009.**

The annual accounts for the financial year 2008-09 were prepared and got audited from the Chartered Accountant and the same is yet to be audited by the Accountant General, Punjab. The copy of balance sheet for the financial year 2008-2009 is placed at **Annexure – III, Page 9 - 21.**

The item is placed before the Committee for information and to note please

**Item # 21.5 To approve the payment of arrears to faculty for pay revision w.e.f. 01.1.1996.**

The Govt. of Punjab has notified the revision of pay scale of the teaching staff as per the guidelines issued by AICTE, New Delhi in March, 2000. Arrears for the same have already been paid to faculty, who have joined before 01.01.1996. The faculty members who joined after 01.1.1996 have not been paid arrears on account of revised pay scales for the period of 01.1.1996 to March, 2000. The faculty of BCET and SBSCET Ferozepur had filed a CWP No.8672 of 2002 in the Hon'ble Punjab & Haryana High Court, Chandigarh, which is still pending.

It is submitted that based on the joint affidavit of faculty members to withdraw a CWP at SBSCET, Ferozepur arrears of faculty w.e.f. 01.01.1996 to 31.3.2000 has been paid as per decisions taken in the 20<sup>th</sup> Finance Committee meeting of SBSCET, Ferozepur held on 18.8.2009 vide item No. 20.7. (Copy of the agenda item & minutes of meeting is placed at **Annexure- IV, Pages 22-23**)

Now, the faculty members of our College have given joint affidavit for withdrawal of CWP from the Hon,ble Punjab & Haryana High Court subject to release of arrears by the college. A copy of the representation is placed below at **Annexure-V, Pages 24-29**)

The matter was taken up with PSTEIT cum Chairman Finance Committee to decide the payment of arrears of faculty w.e.f. 01.01.1996 to 31.3.2000 vide Ref No BCET/2989 dated 18<sup>th</sup> August 2009. Decision is still pending; hence the item is put up in this meeting. The approximate amount of arrears of the faculty is Rs.18,98,030/- (Rupees eighteen lacs ninety eight thousand & thirty only).The details is placed at **Annexure-VI, Pages 30-31**.

The item is placed before the committee for consideration & approval please.



**Item # 21.6 To approve the implementation of recommendations of 5<sup>th</sup> Punjab Pay Commission Report and release of arrears thereon to the Non-teaching staff.**

As per the college bye-laws 2.16, the Non-teaching employees of the college are entitled for revision of the pay scales on the State Government pattern. The Govt. of Punjab vide Notification No.5/10/09-5FPI/207 dated 27.5.2009 has revised the pay scales of its employees along with conversion tables from old scales to new scales. The approval was taken from the Punjab Govt. vide memo No.Audit/1523 dated 21.8.2009 for implementation of the revised pay structure. Accordingly, the recommendations of 5<sup>th</sup> Punjab Pay Commission Report have been implemented subject to the changes, if any, as per Govt. instructions. It is further added herein that the college is having sufficient funds available for release of 100% arrears from 01.1.2006 to 31.7.2009 amounting to Rs.10222557.00 (approx.) to the said employees.

It is proposed to approve the release of arrears as and when decided by the Govt of Punjab as per notification item No 8. The copy of the notification issued by the Govt of Punjab, letters referred above and arrear calculation is placed at **Annexure VII, Pages 32-53**

The item is placed before the committee for consideration & approval please.

**Item # 21.7 To approve the release of pay scales & arrears thereon to the faculty on the basis of the recommendations issued by Govt. of India, Ministry of Human Resource Development, New Delhi vide No.23-1/2008-TS.II dated 07.10.2009.**

The Govt. of India, Ministry of Human Resource Development, New Delhi vide No.23-1/2008-TS.II dated 07.10.2009, has issued instructions regarding revision of pay scales of faculty. The Govt. of Punjab has also collected the detailed data for claim of 80% share of arrears from the M.H.R.D. Govt. of India as per above said notification. The balance 20% share will be borne by Govt. of Punjab/BCET, Gurdaspur.

It is further added herein that the college is having sufficient funds available for release of 100% arrears from 01.1.2006 to 31.12.2009 amounting to approximately Rs.3,34,89537/- (80%= Rs. 2,67,91631/- + 20%= Rs.66,97906/-) to the faculty who were in position on 1<sup>st</sup> January 2006. Total arrear of Rs. 1589453/- is to be will be borne by Govt. of Punjab/BCET to the faculty who joined after 1<sup>st</sup> January 2006. It is informed that a budget allocation of Rs. 700 lacs has already been approved on account of revision of pay scales of faculty and staff in the 20<sup>th</sup> Finance Committee meeting.

It is proposed to approve the release of revised pay scales w.e.f. 01.1.2010 along with 100% arrears subject to the undertaking as per notification item No 9 (iii). It is further added that 80% share of arrears from the M.H.R.D. Govt. of India will be reimbursed to the college account as & when received from the Govt. of India through Govt. of Punjab.

The copies of notification, calculation of arrear from 01.1.2006 to 31.12.2009, fee structure and financial health of the College for the year 2009-10 and 2010-11 is placed at **Annexure VIII, Pages 54-93**

The item is placed before the committee for consideration & approval please.



**Item # 21.8 To approve the increase in the wages of the employees working on consolidated salary.**

There are six employees working in this college on consolidated pay. They have submitted their representations for increase in their consolidated salary. The office of the DTE & IT, Punjab vide memo # 1019/ਸ/-ਈ.ਸੀ.ਸੀ./2009 dated 08.4.2009.

It is submitted that the consolidated salary of these six employees was fixed in April 2005 and it has not been increased since then. At present, these employees are being paid the consolidated salary from 01.4.2005 as detailed below :

1. Smt. Rajinder Pal Kaur, Clerk	Rs.4800/ per month
2. Smt. Kamaljit Kaur, Clerk	Rs.4800/ per month
3. Shri Gurmit Lal, Clerk	Rs.4800/ per month
4. Smt. Ram Piari, Clerk	Rs.4800/ per month
5. Smt. Kamaljit Kaur, Clerk	Rs.4800/ per month
6. Shri Ranjit Singh, Maintenance Attendant	Rs.4100/ per month

A committee was constituted at the college level for consideration of the representations submitted by the above employees. The committee has recommended a consolidated pay of **Rs.7200/-** per month in respect of Clerk and **Rs.5900/-** per month in respect of Maintenance Attendant subject to their satisfactory performance. Representation of the employees and proceedings of the committee are placed at **Annexure IX, Pages 94-100.**

It is therefore proposed that considering the proceedings of the committee constituted at the college level, the wages may be increased as proposed w.e.f. 01.1.2010.

The item is placed before the committee for consideration & approval please.

**Item # 21.9 To approve H.R.A. for employees who are not availing the accommodation facility in the college campus.**

The item was discussed in the 20<sup>th</sup> meeting under any other item vide No.20.10 and resolved to calculate the financial liabilities of expenditure involved to provide the H.R.A. and put in the next meeting.

Financial liabilities are calculated on revised pay scale with 12.5% HRA. An amount of Rs. 76849/- per month and Rs. 922188/- per year is expected to involve on account of HRA to the employees of this college those who are residing outside the college campus.

It is proposed that HRA to the employees may be approved for those who are residing outside the college campus. The details of expenditure are placed at **Annexure X, Pages 101-104.**

The item is placed before the committee for consideration and approval please.



**Item # 21.10 To approve the posts of Faculty & Staff for Polytechnic Wing established in BCET, Gurdaspur.**

As approved by AICTE, New Delhi and Govt. of Punjab the Polytechnic Wing of the college has been started under NABARD Scheme with three diploma level courses with an intake of 180 students+18 students under fee waiver scheme. The courses with an intake of 60 students each namely; Computer Engineering, Electronics & Communication Engineering and Mechanical Engineering are running in the Polytechnic Wing of the college. At present, 193 students are studying in Polytechnic Wing. The students intake in various courses in the Polytechnic Wing will be as under :

Sr. No	Course	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	Total
1	Computer Engineering	66	66	66	198
2	Electronics & Comm. Engineering	66	66	66	198
3	Mechanical Engineering	66	66	66	198
	Total	198	198	198	594

As per AICTE, New Delhi, the students-faculty ratio may be such that it should not be allowed to raise beyond 1:16. According to the ratio, the number of faculty required for 1<sup>st</sup> year  $198/16=12$ . Total number of faculty required for three years is  $594/16=37$ . The bifurcation of the same is mentioned below :

Principal = 1

Sr. #	Course	Ratio	Faculty required	HOD	Sr. Lecturer	Lecturer
1	Computer Engg.	198/16	12 (8+4)	1	2	5
2	Electronics & Comm. Engg.	198/16	12 (8+4)	1	2	5
3	Mechanical Engg.	198/16	12 (8+4)	1	2	5
	Applied Sciences	198/16	12 (4X3)	1	2	9

The bifurcation of 12 faculty required for Applied Science Department is as follows : Mathematics =3, Communication Skills=2, Physics=2, Chemistry=2, CE=1, ECE=1, ME=1.

Besides the above, the following technical non-teaching and administrative staff is required for the smooth functioning of the Polytechnic Wing :

**Administrative Staff**

Sr. No.	Category of Staff	Number of Posts
1	Office Superintendent	1
2	Senior Assistant	2
3	Clerk	2
4	Steno Typist	2
5	Storekeeper	1
6	Peon	5

**Technical Non-Teaching Staff**

Sr. No.	Category of Staff	Number of Posts
1	Laboratory Assistant	4
2	Laboratory Attendant	4
3	Workshop Attendant	4
4	Library Assistant	1
5	Library Attendant	1

Qualifications & pay scales will be as per norms of the Dept. of TE & IT, Punjab. It is also important to mention that posts will be filled in a phased manner after approval. The following posts of teaching & non-teaching are proposed to fill up in the year 2009-2010 on contract basis for three years with further extension in the blocks of two years based on the requirement and their performance:

Principal 01

HOD 01 (Mathematics)

Sr. Lecturers 02 (Physics & Chemistry)

Lecturers 09 (Math.=2, Physics=1, Chemistry=1, Comm. Skill=2, CE=1, ECE=1, ME=1).

**Administrative Staff**

Sr. No.	Category of Staff	Number of Posts to be filled up
1	Office Superintendent	1
2	Senior Assistant	1
3	Clerk	2
4	Steno Typist	1
5	Storekeeper	1
6	Peon	2



### Technical Non-Teaching Staff

Sr. No.	Category of Staff	Number of Posts to be filled up
1	Laboratory Assistant	2
2	Laboratory Attendant	2
3	Workshop Attendant	1
4	Library Assistant	1
5	Library Attendant	1

As per calculation of income and expenditure for the year 2009-10 surplus balance amounting to Rs.26,02,247/- is expected as on 31.3.2010. Total tuition fee is expected to be received from the students is amounting to Rs.59,40,000/- and total expected receipts are amounting to Rs.85,42,247/- for the financial year 2010-11, whereas, the proposed expenditure after making the salary to teaching/non-teaching staff as well as purchase of raw material and other miscellaneous expenses is amounting to Rs.72,93,140/-. After making the above said expenditure the surplus funds amounting to Rs.12,49,107/- are expected with the Polytechnic Wing as on 31.3.2011.

Detailed calculation of income and expenditure for the 2009-10 and 2010-11, bank statement and notifications are placed at **Annexure XI, Pages 105-116**

Therefore, it is proposed to fill up the above said 13 teaching and 15 non-teaching posts in the year 2009-10 for smooth functioning of Polytechnic Wing on contract basis initially for a period of three years and further extendable in the blocks of two years based upon their performance and requirement of Polytechnic Wing.

The item is placed before the committee for consideration and approval please.

**Item # 21.11 To approve the remuneration to be paid for Practical Classes of 10+1 (Non-medical) to Teaching and Non-teaching staff.**

Beant Senior Secondary School has been established under the NABARD SCHEME of Punjab Government, outside the campus of Beant College of Engineering & Technology, Gurdaspur. A batch of 50 students has been admitted in 10+1 stream (Non-medical) of Punjab School Education Board, Mohali, for the academic session 2009-10. The affiliation to +2 (Science Group) has been granted to the School by the Chairman, PSEB, Mohali for the year 2009-10 w.e.f. 01-04-2009 vide letter No. Affi/PSEB-2009/15012-15020 dated 26.08.09 and the identification number of the school is **GS-2407**.

With reference to letter vide No. 170TE/P/320-329 dated 29.06.2009 from DTE&IT, Chandigarh, the existing faculty & staff in the college has been teaching various theory & practical subjects like Physics, Chemistry, Mathematics, English, & Computer Applications. Honorarium of Rs.250/- (per lecture of 45 minutes) for the theory classes has been approved in the 20<sup>th</sup> Finance Committee meeting of the college held on 26-03-09 vide item No. 20.6. It is further submitted that vide item No. 20.6, the committee authorized the chairperson to decide the payment of honorarium to the supporting / non-teaching staff separately on file. The matter was taken up with PSTEIT cum Chairman Finance Committee on file vide No.BCET/2797 dated 07.8.2009, decision on which is still pending. Details are placed at **Annexure XII, Pages 117-120**

It is therefore proposed again to approve the honorarium of Rs.125/- (per practical of 45 minutes) for a practical class to the teaching faculty and honorarium of Rs.75/- (per practical of 45 minutes) for a practical class to the non-teaching/supporting staff for the practical classes of Physics, Chemistry and Computer Applications.

The item is placed before the committee for consideration & approval please.



**Item#21. 12 To approve the posts of Teaching and Non-teaching for Beant Senior Secondary School, Gurdaspur.**

Beant Senior Secondary School has been established under the NABARD SCHEME of Punjab Government, outside the campus of Beant College of Engineering & Technology, Gurdaspur. A batch of 50 students has been admitted in 10+1 stream (Non-medical) of Punjab School Education Board, Mohali, for the academic session 2009-10. The affiliation to +2 (Science Group) has been granted to the institution by the Chairman, PSEB, Mohali for the year 2009-10 w.e.f. 01-04-2009 vide letter No. Affi/PSEB-2009/15012-15020 dated 26.08.09 and the identification number of the school is **GS-2407**.

A batch of 50 students in 10+1 (Non-medical) will be upgraded to the 10+2 (Non-medical) class and another batch of 10+1 students will be admitted in the academic session 2010-2011. So, there will be two batches of 50 students each in 10+1 and 10+2 class (Non-medical) w.e.f. April, 2010.

The requirement of the following posts of Teaching and Non-teaching staff is proposed for the proper functioning of School on contract basis initially for a period of three years and further extendable in the blocks of two years based upon their performance and requirement of School. These posts will be filled as per the norms laid by the Department of Secondary Education (Punjab), Chandigarh. The detail of posts required and approximate expenditure per month is as under :

Sr.#	Position	No. of Posts	Nature of Appointment	Consolidated Salary (Rs.)
<b>Administrative Staff</b>				
1.	Principal	01	On Contract Basis	25250+6820= 32070/-
2.	Clerk	02	On Contract Basis	5910/-
<b>Total Expenditure</b>				<b>37,980/-</b>
<b>Teaching Faculty</b>				
3.	Lecturer (Physics)	01	On Contract Basis	10300/-
4.	Lecturer (Chemistry)	01	On Contract Basis	10300/-

5.	Lecturer (Math.)	01	On Contract Basis	10300/-
6.	Lecturer (Punjabi)	01	On Contract Basis	10300/-
7.	Lecturer (English)	01	On Contract Basis	10300/-
8.	Computer Teacher	01	On Contract Basis	7000/-

**Total Expenditure** **58,500/-**

#### **Library Staff**

9.	Assistant Librarian	01	On Contract Basis	5910/-
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**Total Expenditure** **5,910/-**

#### **Non-Teaching Staff**

10.	S. Lab. Attendant (Physics)	01	On Contract Basis	5910/-
11.	S. Lab. Attendant (Chemistry)	01	On Contract Basis	5910/-
12.	S. Lab. Attendant (Computer Lab)	01	On Contract Basis	5910/-
13.	Peon	02	On Contract Basis	4910/-

**Total Expenditure** **22,640/-**

**Grand Expenditure** **1,25,030/-**

Total Expenditure w.e.f. 01.04. 2010 to 31.3.2011 = Rs. 1,25,030/-X12 =  
Rs.15,00360/- (Approx.Rs.15.00 lacs)

Since, it has been decided to charge the fee from the 10+1 & 10+2 students as per Punjab Govt. norms, the fee received from the students was not sufficient to run the school. The college has already transferred Rs.2,00,000/- for running of school in the financial year 2009-1010 vide # 20.7. After making the expenditure from the said amount, the surplus balance Rs.34656/- as on 31.3.2010.

It is further submitted that after calculation of income & expenditure for the positions proposed above in the year 2010-2011, the salary of teaching & non-teaching staff is amounting to Rs.15.00 (approx.) whereas the receipts are amounting to Rs.1,04,652/- only.



Detailed calculation of income and expenditure for the 2009-10 and 2010-11, approval of school and fee structure is placed at **Annexure XII, Pages 121-124**

Therefore, it is proposed that funds amounting to Rs.15.00 lacs may be allowed to transfer from Beant College account to School account for smooth running of school up to 31.3.2011 and filling up of 7 teaching and 8 non-teaching posts in the year 2009-10 as proposed above may be allowed on contract basis initially for a period of three years and further extendable in the blocks of two years based upon their performance and requirement of School.

The item is placed before the committee for consideration & approval please.

Item # 21.13	<b>To approve honorarium to the staff for additional work of Beant Sr. Sec School and Polytechnic Wing.</b>
	<p>Polytechnic Wing and Beant Senior Secondary School have been established under NABARD scheme of Government of Punjab in the premises of Beant College of Engineering &amp; Technology, Gurdaspur. Both the institutions have started functioning from the academic year 2009-2010 as detailed below :</p> <p><b>Polytechnic Wing:</b> The college has started functioning with three diploma level courses with an intake of 180 students plus 18 students under fee waiver scheme. The courses with an intake of 60 students each namely; Computer Engineering, Electronics &amp; Communication Engineering and Mechanical Engineering are running in the Polytechnic Wing of the college.</p> <p><b>Beant Senior Secondary School:</b> A batch of 50 students has already been admitted in 10+1 class (Non-medical) and the classes are being regularly held w.e.f. 13<sup>th</sup> July, 2009 for academic session 2009-2010.</p> <p>The existing Administrative &amp; Non-Teaching staff of College is performing the additional duties of Academics, Accounts, Establishment and Store Purchase of both the above institutions as no employee has been appointed separately.</p> <p>It is therefore proposed that one staff member each for Academics, Accounts, Establishment and Store Purchase (Total Four) staff members involved in the functioning of Polytechnic Wing and School may please be paid an honorarium @ 10% of their basic pay till the recruitment of Teaching &amp; Non-teaching staff for these institutions is made.</p> <p>The item is placed before the committee for kind consideration and approval please.</p>



Item # 21.14	<b>Release of arrears in respect of Shri Surinder Singh, Workshop Instructor.</b>
	<p>Shri Surinder Singh, Workshop Instructor joined in this college on 02.11.1995 in the pay scale of Rs.1650-2925/- (pre-revised) which was later upgraded to Rs.1800-3200/- (pre-revised) by Govt. of Punjab. Thereafter, the official along with other two Workshop Instructors requested for release of due arrears. Two Workshop Instructors excluding Shri Surinder Singh were paid the due arrears w.e.f 02.11.1995 to 26.04.2000. His case was put up in the 13<sup>th</sup> meeting of Finance Committee vide Agenda Item # 13.13 held on 27.5.2004 and it was resolved that opinion of the legal remembrance may be taken and the case may be put up again.</p> <p>The college made a detailed correspondence with the office of Director, TE &amp; IT, Punjab for legal opinion vide letter # BCET/2728 dated 30.7.2009, BCET/2008 dated 16.07.2008 and BCET/04/3982 dated 07.10.2004. However, no legal opinion has been received in the College. Copies of letters placed at <b>Annexure XIV, Pages 125-131.</b></p> <p>It is therefore proposed that arrears of Shri Surinder Singh, Workshop Instructor, presently working as Lecturer (Workshop Practices) w.e.f 02.11.1995 to 26.04.2000 amounting to Rs.24,000/- (approximately) may please released.</p> <p>The item is placed before the committee for kind consideration and approval please.</p>

**Item#21. 15 Any other item with the permission of the Chair.**